Dynamic Learning Maps® Consortium
Personal Learning Profile Training

First Contact Survey
Personal Needs and Preferences (PNP)

Learning Objectives
1. Access the First Contact survey
2. Understand the four statuses in First Contact survey and understand what each status means
3. Ensure student data is correct
4. Record each student’s personal needs and preferences in PNP Profile
5. Access available resources for questions after training

Quick Links: Students

Note: If using instructionally embedded assessments, the First Contact survey can also be accessed in the Instruction and Assessment Planner under the Mange Tests tab.

Select Action

Search for Students
The Scroll Bar

First Contact Survey Status

FIRST CONTACT SURVEY

NOT STARTED Status
- NOT STARTED
  - For students who are new to DLM alternate assessments for this year
  - Never enrolled before in Educator Portal

In Progress Status
- In Progress
  - For students who took DLM assessments in a previous year, or
  - For students who have a partial First Contact survey, but the test administrator is still working on the survey.
Ready to Submit

• All required fields are complete. Survey has not been submitted.

Complete Status

• Complete
  – For students who have all required parts of the First Contact survey completed and submitted.
  – The student is ready to begin testing when the assessment window opens.

Open First Contact Survey

Verify Demographic/Biographic Information

Student Demographic/Biographic Information

Student’s First Contact Survey is Complete
Student’s Kite® Student Portal Credentials

Completing the First Contact Survey

Welcome to the Survey

Edit the Survey
First Contact Appendix

• Full set of First Contact questions in the TEST ADMINISTRATION MANUAL
  – Asterisks indicate questions that are required for all states.
  – Other questions may be required based on state-specific directions.
  – Science-specific questions are required for states administering DLM science.

Personal Needs & Preferences (PNP) Profile

Quick Links: Students

Note: If using instructionally embedded assessments, the Personal Needs and Preferences Profile can also be accessed in the Instruction and Assessment Planner under the Manage Tests tab.

Patricia’s Personal Learning Profile

Patricia’s PNP

Display Enhancements
View Patricia’s Student Record

PNP Profile

- ACCESSIBILITY MANUAL
  - IEP Teams
  - Supports listed in the manual

- EDUCATOR PORTAL USER GUIDE

Resources

- TEST ADMINISTRATION MANUAL
- EDUCATOR PORTAL USER GUIDE
- District Assessment Coordinator

THANK YOU!

For more information: www.dynamiclearningmaps.org

For Professional Development: www.dlmpd.com