Dear Parent or Guardian:

(STATE’s NAME) is excited to inform you that we have adopted the Dynamic Learning Maps® (DLM®) assessment to use for our alternate assessment. The DLM assessment provides a shared set of standards that are used to measure academic achievement for students who are eligible for the alternate assessment. Throughout this school year in (SCHOOL’s NAME), your student will be provided academic instruction in English language arts, mathematics, and science using the (STATE’S NAME) standards.

In the spring, during our state’s assessment window, your student will take testlets. These testlets will be in English language arts, mathematics, and science. Each testlet includes questions from one or more of the standards that your student’s teacher used for instruction during the school year. The spring window for our state is [enter your test administration window dates].

During the spring assessment window, the number of testlets and the approximate length of time for testing may vary depending on the content, the grade level, and each student’s individual needs. The materials used in the testlets can adapt to your student’s needs. The testlets must be completed during our state’s testing window, but your student may take the testlets over a period of several days during that window if needed.

We anticipate that testing time will be as follows:

|  |  |  |
| --- | --- | --- |
| **Subject Area Tested** | **Number of Testlets** | **Approximate length of time, depending on grade level and student’s individual needs** |
| English language arts | 9 testlets | 90 -140 minutes |
| Mathematics | 6-8 testlets | 60-120 minutes |
| Science | 9 testlets | 90 – 140 minutes |

Your student’s results are completely confidential (in accordance with the Confidential Information Protection provisions of Title V, Subtitle A, Public Law 107-346). Scores from the testlets will be used according to your district’s policy.

If you would like additional information about the Dynamic Learning Maps alternate assessment, please visit <http://dynamiclearningmaps.org/>. If you have questions, please contact me at [TELEPHONE NUMBER] or via e-mail [E-MAIL ADDRESS].

We are excited that our district will take part in the Dynamic Learning Maps alternate assessment this year, and we are very pleased that your student will be participating.

Sincerely,

**School Principal**