

August	September	October	November	December	January	February	March	April	May
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Required Test Administrator Training (RTAT) and Lessons Learned - **Teachers** (8/3/22 - 1/15/23)

2022-23 At A Glance - PASA Instruction and Assessment Calendar

Data Management Module 1: Updating Users - **AC/DTC** (8/15/22 - 9/30/22)

Update Users - **AC/DTC** (8/15/22 - 9/30/22)

PASA Getting Ready - **AC/DTC** (9/9/22 - 11/1/22)

Data Management Module 2: Enrolling Students - **AC/DTC** (10/15/22 - 12/31/22)

Enroll Students - **AC/DTC** (11/1/22 - 12/31/22)

Data Management Module 3: Rostering Students - **AC/DTC** (10/15/22 - 1/31/23)

Roster Students - **AC/DTC** (11/1/22 - 1/31/23)

Submit Personal Needs and Preferences Profile (PNP) and First Contact Survey (FCS) - **Teachers** (11/1/22 - 2/27/23)

Data Management Module 4: Verifying Student Progress/Completion - **AC/DTC** (1/1/23 - 3/10/23)

Verify that all steps are complete for testlet delivery - **AC/DTC** (1/1/23-3/10/23)

PASA Testing Window (3/13/23 - 5/5/23)
Teachers: complete testing in all subject areas
AC/DTC: monitor student progress/completion of testlets

Enter Special Circumstances Codes- **AC/DTC** (4/15/23 - 5/5/23)

Note:
 The following abbreviations indicate the role required to complete the training/activity:
 • AC/DTC – PASA Assessment Coordinator/District Test Coordinator
 • Teachers – PASA Assessors

The different DLM trainings and steps in the enrollment process have unique end dates for existing AC/DTCs and Teachers. *New* AC/DTCs, Teachers or Students can continue to be entered and can complete the trainings/activities throughout the year. The testing window cannot be extended under any circumstances.