Enhancements to Parent Portal are expected in September 2021. This guide will be updated accordingly.
# Table of Contents

- Parent Portal Overview ............................................................................................................... 3
- Software Requirements .............................................................................................................. 3
- Score Reports Available in Parent Portal ................................................................................ 3
- Logging in to Kite Parent Portal .................................................................................................. 4
- Login Help ....................................................................................................................................... 5
- Navigating the Site ......................................................................................................................... 6
  - Navigation Menu and User Options ............................................................................................ 7
- Report Pages ..................................................................................................................................... 8
  - Sort and Filter Results .................................................................................................................. 9
Welcome to Kite® Parent Portal!

Parent Portal was designed to give access to view your child’s current and historical Dynamic Learning Maps® (DLM®) end-of-year score reports. Students complete the DLM alternate assessment in Kite Student Portal, a secure testing environment used to deliver the alternate assessment.

This user guide contains procedures to help you log in and navigate through the site to access your student’s available reports.

SOFTWARE REQUIREMENTS
Parent Portal can be accessed from both desktop computers and mobile devices. You will need to use a web browser like Chrome, Firefox, Edge, or Safari on your device. You will also need the ability to view PDF documents. This functionality is built into most browsers, but may require installation of additional software, such as Adobe Acrobat Reader.

SCORE REPORTS AVAILABLE IN PARENT PORTAL
Your child may have score reports available in English language arts, mathematics, and/or science for grades 3–12, depending on the grades and subjects assessed in your state.
LOGGING IN TO KITE PARENT PORTAL

Access Kite Parent Portal at https://parentportal.kiteaai.org/

To log in to Kite Parent Portal, follow the processes outlined below.

1. Open your web browser and visit https://parentportal.kiteaai.org/
2. Enter your email address you previously registered with your child’s school district in the Email Address field.
3. Click Get Started!
4. An email will be sent from the Kite Service Desk to the registered email address with a temporary access code.

Parent Portal Access Login

Hello,

You may use the following access code along with your email address to access your student’s Kite Reports.

Access code: [Redacted]

Parent Portal: parentportal.kiteaai.org

This Code will be valid for next 24 hours.

Thank you,
Kite Support
5. Copy and paste or enter the access code in the area provided on the login screen.

6. Click **Let's Go.**

**LOGIN HELP**

**EMAIL ADDRESS FOR PARENT PORTAL**

Please use the email address you have previously provided to your child’s school district for communication. If you do not remember the email address you provided, or need help logging in to Parent Portal, please contact your child’s school district for assistance. The Kite Service Desk cannot add or update your email address in Parent Portal.

**ACCESS CODES**

All access codes used to enter the site are randomly generated and are valid for 24 hours. You can use the same access code multiple times within a 24-hour period to enter Parent Portal. If you wish log in again after that period, a new access code will be emailed to you.

If you do not receive an email, please check your junk or spam folder. If you did not receive or forget your access code, click the **Send Access Code** button to request a new code.
NAVIGATING THE SITE

The homepage provides a brief overview of Kite Parent Portal as well as details on DLM end-of-year score reports. The student names below are fictitious students.

Welcome to Kite® Parent Portal! Here, you can view both current and prior year score reports for any assessment administered through the Kite platform. Score reports are subject-specific, so students receive one score report for each assessment taken.

DLM
For the Dynamic Learning Maps® (DLM®) alternate assessment, reports include your child's end-of-year reports. DLM assessments summarize achievement for students with the most significant cognitive disabilities.

Select your child below to view their available score reports. Use the navigation menu on the next screen to select the assessment program and subject.

Henry James
View Reports

Nora James
View Reports

To view all available reports for your child, click View Reports under the child’s name.

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NAVIGATION MENU AND USER OPTIONS

After clicking View Reports on the homepage, use the menu options to navigate through each available subject.

1. Select DLM in the navigation menu to view end-of-year reports by subject.
2. Your email address.
4. Your selected child from the homepage.

Note: If you have multiple children with available reports, select the Home icon in the navigation menu to return to the homepage and select a different child.

Mobile View

1. Navigation menu for assessment(s) with available reports.
2. Select an assessment in the menu to view reports by subject.
3. User’s email address.
5. Your selected child from the homepage.

Note: If you have multiple children with available reports, select the Home icon in the navigation menu to return to the homepage and select a different child.
REPORT PAGES

Each report page provides end-of-year score reports with corresponding student data for a single subject. The example below represents a child’s available reports in English language arts. To view reports for a different subject, select DLM in the navigation menu and select the desired subject.

1. **Navigation Menu:** Return to the homepage, select a different subject, or get help.

   **Note:** For questions about using Parent Portal, contact your district administrator.

2. **Assessment Report Description:** A description of the DLM assessment report.
3. **Report Subject:** The specific report subject displayed in the report table.
4. **Report Table:** Student and report information, including the report year, school, grade level, and the downloadable report PDF.
5. **Download Report:** Select the PDF icon to view your child’s report.
SORT AND FILTER RESULTS

Data in all tables can be sorted and filtered to tailor results based on your needs. Select anywhere in the desired column header to sort the data from A-Z. Select again to reverse the sort from Z-A.

To filter results, follow the process outlined below.

1. Select the vertical three stacked dots in the desired column header.
2. Choose your filter criteria using the check boxes based on the options provided.