



Installation Guide for Chromebook

August 2018



Welcome to Kite Student Portal Software for Chromebook

Kite® Student Portal software is used by students to take tests. When running, the Student Portal software covers the full screen of the hardware, preventing students from accessing outside information during the test. This installation guide is for the people responsible for installing Student Portal software on testing machines before students take tests. The Student Portal software is available for use on either a managed or an unmanaged Chromebook. When installed, the app runs in kiosk mode.

Contents

Welcome to Kite Student Portal Software for Chromebook	1
Structure of Student Portal Software Installation Guide.....	2
A Note about Graphics.....	2
Version Information.....	2
Disclaimer	2
Using Student Portal Software.....	2
Getting Help.....	2
Updating Previous Versions	3
Installing Student Portal Software	4
Installing on an Unmanaged Chromebook	4
Installing on a Managed Chromebook.....	6
Accessing Student Portal Software.....	9
Starting Student Portal Software.....	9
Closing Student Portal Software.....	9
Troubleshooting	10
Changes to the Guide	11

Structure of Student Portal Software Installation Guide

This manual assists in the installation of Student Portal software on Chromebook® laptops.

A Note about Graphics

Every effort was made to assure the graphics in this manual match what the users will see when downloading and using the Student Portal software. Expect some slight differences depending on the operating systems used to access Student Portal software.

Version Information

This manual provides documentation for the KITE system release of August 2018.

Disclaimer

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Using Student Portal Software

Student Portal software is used by students to take tests.

Getting Help

Common tasks are described in this manual, but if you need additional help, call or email the Service Desk.

Hint: Check your organization's website for a toll-free number for the Service Desk.

Phone: **785-864-3537**

Email: **kite-support@ku.edu**

Updating Previous Versions

Kite® Student Portal 6.0 requires a new installation.

Uninstall any versions of KITE Client (Student Portal's predecessor) prior to installation.

Note: Outdated versions of Student Portal will display an error screen.



Installing Student Portal Software

Note: This step is only necessary for devices that do not have the previous version of Student Portal installed.

The process of installing the Student Portal software varies somewhat depending on whether or not the Chromebook is managed or unmanaged.

Installing on an Unmanaged Chromebook

If you are using an unmanaged Chromebook, perform the following steps to install the Student Portal software.

1. Turn on the Chromebook.
 1. On the Welcome screen, select your language and keyboard.
 2. Connect to your network.
 3. Click Continue.
 4. On the Google Chrome OS Terms screen, click Accept and continue.
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Note: Do not sign in with an account at this time. You must first enable Kiosk mode.

5. On the Sign in screen, press Ctrl+Alt+K.
-

Note: You may have to press the keys several times to reach the Enable Kiosk Mode screen.

6. Click Enable.
7. Click Ok.
8. On the Sign in screen, enter the Email and Password for the Google account that will be used with the Chromebook.
9. Click Sign In.

Hint: After you are logged in, you can close any windows that display.

10. Start the Chrome browser.
11. In the browser address bar, type `chrome://extensions`.
12. Click Enter.
13. Next to Developer mode, click the check box.

Hint: If the Add kiosk application button appears, your device is set up appropriately.

Note: If the Add kiosk application button does not appear, turn the Chromebook off and start the setup process again.

14. Click Add kiosk application.
15. Search for Student Portal.

Hint: If you cannot find the app, use the ID code:
dfbmcelmchhnfkmppcoabeplnmdljeod

Note: Do not select the option to permanently keep the device in kiosk mode.

16. Click the Add button.

Hint: Student Portal app appears in the upper box.

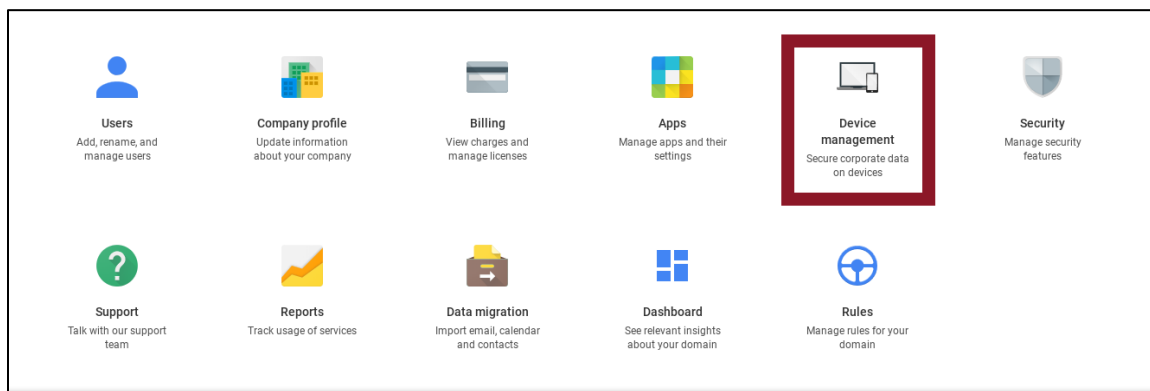
17. Click Done.

Installing on a Managed Chromebook

If you manage the Chromebooks at your site, you can distribute the Student Portal software to every Chromebook using the following steps.

Note: If you have difficulty finding the Student Portal app, it may help to know that the publisher is cete.us and the app ID is: dfbmcelmchhfnfkmpccoabepnlmdljeod

1. Log in to Google Admin console.
2. Click Device Management.

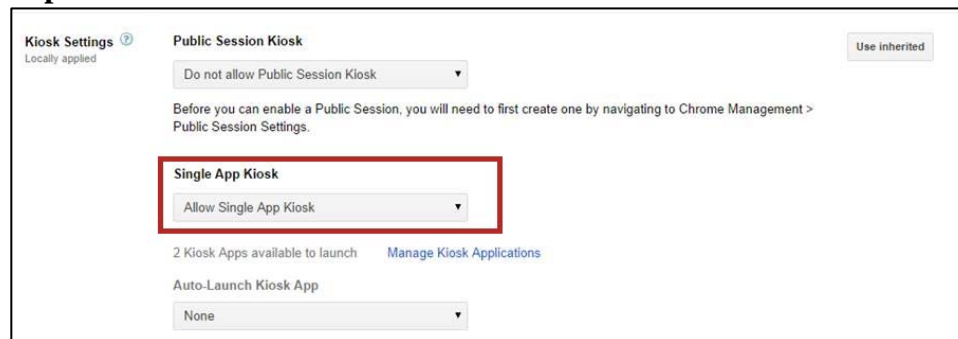


3. Under Platforms, click on Chrome.
4. On the Chrome Management screen, click Device Settings.

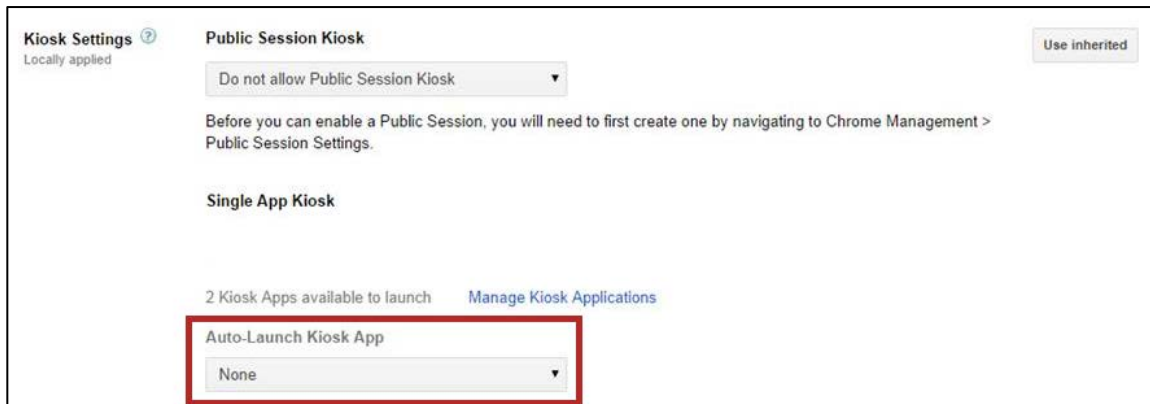
Hint: It may take a few moments for the settings page to load.

5. Scroll down to Kiosk Settings.

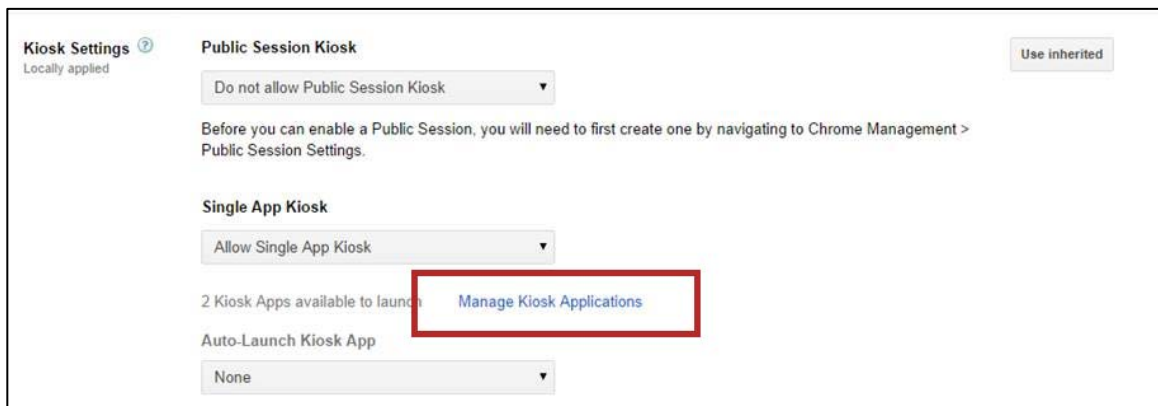
Note: If a menu is displayed under Single App Kiosk, select Allow Single App Kiosk. If no menu is displayed under Single App Kiosk, move on to the next step.



- From the Auto-Launch Kiosk App drop down, select None.



- Click Manage Kiosk Applications.



- Click Chrome Web Store.
- In the search box, type Kite.
- Press the Enter key.

Note: You must use the Enter or Return key to start the search in the web store.

11. Locate the Student Portal app in the list.
12. Click Add.
13. Click Save.
14. When the settings page displays, scroll to the bottom of the page.
15. Click Save Changes.

Note: The Student Portal software will be distributed to other managed devices on your network.

Accessing Student Portal Software

For more information about using the Student Portal software, refer to the Educator's Guide to Student Portal Software.

Starting Student Portal Software

To start the Student Portal software, perform the following steps.

1. Sign out of the Chromebook.

Note: The student must be signed out of the Chromebook to see the “Apps” choice next to Shut Down in the lower left.

2. Select the “Apps” button at the bottom of the sign-in screen.
3. Select the Student Portal app.

Closing Student Portal Software

To close the Student Portal software, restart the Chromebook.

Troubleshooting

If you encounter any errors while using the Student Portal software, you can always contact the service desk (contact information is on the first page of this guide). Some common issues and their solutions are below.

During testing, ChromeVox starts reading the text aloud.

ChromeVox is the “spoken feedback” or text-to-speech feature included with Chrome. To turn off ChromeVox, type Ctrl+Alt+Z.

The screen rotated 90 degrees.

Type Ctrl+Shift+Rotate to return the screen to normal orientation.

Changes to the Guide

The following table lists the changes made to this guide since the last major release of the documentation.

Note: The Page column indicates the page number of the current document where the change appears.

Change Logged	Page	Description of Change
8/1/2018	All	Major document overhaul.