




Dynamic Learning Maps[®] Consortium
Technology Specifications Training

Presented by
The Center for Educational Testing and Evaluation
Fall 2016

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Comprehensive Training Overview

New training format this year

- Watch the pre-recorded video
- Use the video script to read along & take notes
- Read the Frequently Asked Questions document
- Participate in OPTIONAL Q&A chat session

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Topics Covered in this Video

- What's New This Year?
- Roles and Responsibilities
- KITE[™] Suite
 - Educator Portal
 - KITE Client (test delivery engine)
 - Whitelisting
- Finding Help
 - Resources
 - Service Desk

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What's New This Year?



- Supported platforms and browsers have changed
- New KITE Client app available mid to late September
- District staff Q&A chat sessions use Skype for Business
 - Download and install web app plug-in before sessions
 - Clicking on the meeting link for the first time will prompt for the plug-in
 - Can be done anytime on or before the scheduled meeting date

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ROLES AND RESPONSIBILITIES



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Technology Personnel Roles and Responsibilities

- Provide technical support for Educator Portal and KITE Client
- Install KITE Client on testing devices
- Modify spam and favorites lists to support educators in receiving email communications from DLM staff and Service Desk
- Support educators in checking compatibility of testing devices and accessibility supports
- Verify the network meets bandwidth requirements
 - Minimum 3mbps/recommended 5mbps per student testing
- Escalate technology questions to the DLM Service Desk



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Other Participants in DLM Assessments

Participant	Responsibilities
Assessment coordinator	Oversees assessment administration. Relies on your support for technology issues in the district or building
Data manager	Manages educator, student, and roster data in Educator Portal
Test administrator (educator, teacher)	Prepares students for and administers assessments. Most technology activities support this user
Student	Participates in assessments



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- ### Primary Support for Educators
- Install KITE Client to testing devices (released in September)
 - Install supported browsers for Educator Portal
 - Show users how to clear a browser cache
 - Reinforce for educators the difference between the KITE client application and the Educator Portal website
 - Ensure access to read and print PDFs from Educator Portal
 - Adobe® Reader® or another tool
 - Printer connectivity
 - Help educators test assistive input devices (e.g., switches)
 - See Accessibility Manual for supported devices
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KITE SUITE

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KITE Suite: Two Parts

 Educator Portal (EP) https://educator.cete.us Educators and district staff log in online to manage student, user, and assessment data.	 KITE Client Click desktop icon Students log in to take assessments.
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KITE Suite Requirements

Educator Portal Supported browsers –Firefox® 38.7.1 and above –Safari® 9.0.3 –Internet Explorer® 11 –Google Chrome™ 35 and above	KITE Client Supported platforms –Windows 7, 8.1, 10 (desktop, laptop) –Mac OS X 10.10-10.11 –Chromebook –iPad, iOS 9
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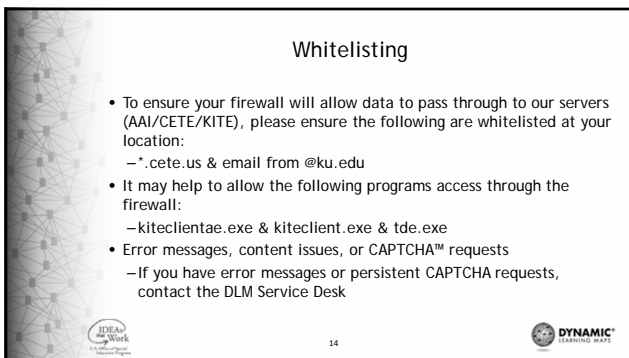
IDEAL Work 11 DYNAMIC LEARNING MAPS

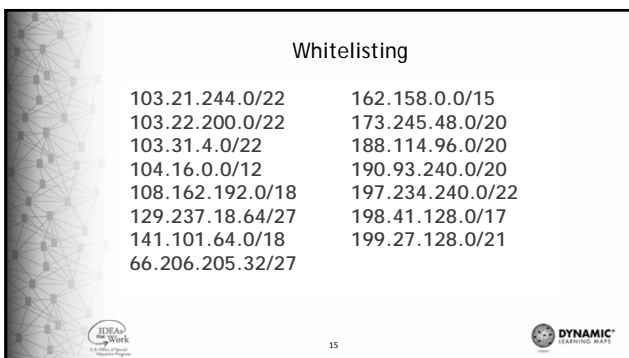
KITE Client




IDEAL Work 12 DYNAMIC LEARNING MAPS











FINDING HELP: RESOURCES AND THE DLM SERVICE DESK

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Resources

- Technology Specifications Manual
 - Checklist of key responsibilities
- State webpage www.dynamiclearningmaps.org/state
- Test updates
- KITE Suite webpage (<http://dynamiclearningmaps.org/content/kite>)
 - Browser requirements
 - KITE Client downloads
 - System status

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Technology Specifications Q&A Chat Sessions

Registration for and details about each session are available after this video

- September 1 2:00 - 3:00 p.m. Central time
- September 29 2:00 - 3:00 p.m. Central time


- Download Skype for Business for district staff participating in Q&A chat sessions.

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DLM Service Desk

1-855-277-9751 (toll-free)
or
DLM-support@ku.edu





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DLM Service Desk

Provide as much detail as possible.
Please include:



- Your contact information (email address, name)
- The state and district in which your school is located
- Error messages, including the testlet number if applicable to the problem
- Operating system and browser information
- Information about network configuration



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DO NOT EMAIL PII

- Personally Identifiable Information (PII)
- Under no circumstances should you ever email any student identifiable information
- This is a federal violation of the Family Educational Rights and Privacy Act (FERPA)
- If you have any questions about what is allowable in your state, contact your state assessment administrator



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THANK YOU!

For questions, please contact:
d1m-support@ku.edu

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